



REPUBLIC OF CYPRUS
MINISTRY OF FINANCE



DEPARTMENT OF CUSTOMS AND EXCISE
1440 NICOSIA

C.1000

**APPLICATION FOR CUSTOMS REGISTRATION AND
PROVISION OF AN EORI NUMBER**

For Official Use
Application No:

Please complete this form, in **black or blue ink** using **CAPITAL LETTERS**, then sign with your initials each page and submit it to the relevant District Customs offices.

1. ECONOMIC OPERATOR'S INFORMATION

1.1 Applicants information whether applicant is a natural person, a legal person, a partnership etc:

Applicant's Name/s	Company's Registration Number / ID Number	VAT Number (If any)	VAT Number assigned by other Member-States (If any)

1.2 Traders name (if any) according to the certificate of the Registrar of Companies:

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1.3 Details of the applicant's legal status:

Mark where applicable and provide the necessary information. In the case of a partnership, complete also the form for the registration of a partnership (C.1000A).

1	Self-employed person	4	Club/Foundation/Association/Embassy/Consular etc	
	ID Number		Date of establishment	
	Date of birth			
2	Partnership	5	Offshore company	
	Date of establishment		Date of establishment	
3	Limited Company (Ltd)	6	Other (Please specify)	
	Registration number			
	Date of establishment			

2. ECONOMIC OPERATORS RELATED TO OTHER COUNTRIES

2.1 In the case of Economic Operators or other persons not established in the Customs territory of the Community, please complete the following information:

Name/s	Identification number/s ¹	VAT Registration Number

Representative's² name in Cyprus:

.....

2.2 Other EORI/TIN registrations you are associated with in E.U. or in a third country³:

A/A	Name	Associated registration number	Other information

3. APPLICANTS ADDRESS DETAILS

3.1 Mark ✓ where applicable:

Not established in the Customs territory of the Union

Established in the Customs territory of the Union

3.2 Main address of your establishment⁴:

Street and Number:..... Building's Name:.....Flat Number:.....

Postal Code:.....City/Village:.....District:.....Phone Number:.....

Fax Number:E-mail:

Contact person's name:

3.3 Mailing address of your establishment in case is different from the main address:

Street and Number or P.O. Box:Postal Code:.....

District:Phone Number:.....Fax Number:.....

E-mail:.....

4. APPLICANTS ACTIVITIES

Activities practicing with your EORI number:

Principal Economic Activity Code - code NACE ⁵	Activity

5. PUBLICATION – PROCESSING OF INFORMATION

5.1 Consent to disclosure of data registration in E.U. EORI database on the internet⁶ (according to the article 7 of the Regulation 2015/2447). Mark ✓ if you agree.

I give my consent to disclose my details found below:
 Full name/Company name & Address of establishment/Address of Residence

5.2 Information processing according to the Processing of Personal Data (Protection of Individuals) Law 138 (I) of 2001 as modified.

By signing and submitting this application I am aware that Customs Department preserves a Database that includes personal information of the Economic Operators registered in it, those information will be used for the purposes of applying Customs and other legislation.

Information is possible to be used in exchanging information between Government services for official purposes, as well.

6. SIGNATURE

Complete and sign the following statement⁷

I
(write down your full name in CAPITAL LETTERS)

with ID number or passport numberdeclare that the information given in this form or any attached document is true and complete and I hereby give my consent, with full consciousness, for the data to be processed by the Customs and Excise Department for the purpose of this application according to point 5.2 above.

Signature: Date:

Applicant's stamp
(if any)

Legal status of the person signing. Mark ✓ the appropriate box:

Self-employed:
Trustee:
Company's Secretary:

Director / Authorised representative:
Partner:
President:

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7. ACCEPTANCE/APPROVAL OF THE APPLICATION

The application is hereby approved and the EORI number assigned is:

Customs Officer:

Senior Customs Officer:

Name:..... Name:.....

Signature:..... Signature:.....

Date:..... Date:.....

8. SUBMISSION OF THE APPLICATION

Submitted to Customs Registry

and / or EORI

Customs Officer Name..... Signature..... Date.....



9. RECEIPT FOR THE RECEIVAL OF APPLICATION C.1000

Application with number.....has been received on.....

Customs Officer Name:..... Signature.....

EORI number:.....

Customs
Stamp

Additional information for the application form C.1000

- In Customs Registry persons registered according to the article 119 of The Customs Code Law of 2004 94(I)/2004 as well as according to KDP 443/2004.
- EORI number is given according to Regulation (EU) number 2013/952.
- Customs and Excise Department after the acceptance and the approval of the application gives a single registration number to the Customs Registry and EORI Database.
- For natural persons the completed application form C.1000 must be accompanied by:
 - ❖ Applicants ID or passport for verification of the identity of the person signing
 - ❖ Copy of the traders name certificate from the Registrar of Companies, if any
 - ❖ Copy of the VAT registration certificate, if any
 - ❖ Stamp, if any
- For legal persons the completed application form C.1000 must be accompanied by:
 - ❖ Copies for all Registrar of Companies certificates (incorporation, office of establishment, directors etc)
 - ❖ Directors/Secretary ID or passport for verification of the identity of the person signing
 - ❖ Copy of the VAT registration certificate, if any
 - ❖ Company stamp, if any
- For associations, foundations, embassies etc the completed application form C.1000 must be accompanied by:
 - ❖ Copies for all documents for the establishment of the association, foundation etc
 - ❖ Letter or certificate that proves that the person signing the application is authorised to do so
 - ❖ Authorised person's ID or passport for verification of the identity of the person signing
 - ❖ Association, foundation, embassy etc stamp

Explanatory notes

- ¹ Identification number or numbers assigned to the person concerned for customs purposes by the Competent Authorities of a third country with which an Agreement on Mutual Assistance in Customs matters is in force.
- ² Person that will undertake any obligations coming from the National or Community legislation.
- ³ For the purposes of par. 2, associated registrations of legal or natural persons are considered those when:
 - I. officers or members of the board of directors for the one person are at the same time officers or members of the board of directors for the other.
 - II. together they control, directly or indirectly, a third person.
 - III. they are controlled directly or indirectly by a third person.
 - IV. one of them has under control, directly or indirectly, the other.
 - V. a legal partnership exists between them.
 - VI. an employer - employee relationship exists.
 - VII. in the case of physical persons, they are members of the same family.
 - VIII. the one person occupies, directly or indirectly, 5% or more of the shares, with voting rights, of the one or the other person.
- ⁴ Complete in an additional leaf all any other addresses where you may practice economic activities.
- ⁵ The field is not obligatory - the list with the economic activities has been published in the web site: <http://www.mof.gov.cy/mof/customs/customs.nsf/All/B7D3EB29E4071197C22575D300335A2E?OpenDocument>
- ⁶ E.U. has a Database for Economic Operators and other persons registered in EORI System. This Database is on the internet and is accessible to the public in order to verify the validity of EORI numbers. In the case where Economic Operators consent to disclosure of their details, that information will be disclose on the internet. The webpage is as follows: http://ec.europa.eu/taxation_customs/dds2/eos/eori_validation.jsp?Lang=en
- ⁷ Signing the application must be done in the presence of a customs officer during the submission of the application or must be verified by a certifying officer or other Proper Authority for verification of signatures, duly stamped with the relevant revenue stamps. Note that in the case where a third person is authorized to sign the application in the presence of a customs officer, the authorisation must be properly certified and duly stamped.