



REPUBLIC OF CYPRUS

**MINISTRY OF TRANSPORT,
COMMUNICATIONS
AND WORKS**



Τμήμα
Ηλεκτρομηχανολογικών
Υπηρεσιών

(Technical Specifications, Annex A, R.A.D. 224/2010, of the Assessment and Collection of Taxes Regulations of 1997 regarding the Technical Specifications of Electronic Tax Registers, EPOs Systems and Electronic Signature Devices)

APPLICATION FOR ELECTRONIC TAX REGISTERS (ETRs)

MAINTENANCE TECHNICIAN LICENCE

A. Applicant data:

Physical person
(Fill in as applicable)

Legal person

Name and surname:
.....
ID number:

Company name:
.....
Company number:

Legal representative name:
.....
Legal representative ID number:

E-Mail:

Tax registration number: *

Tax identity number: *

Address: * P. Code.: *

Office Tel. No.: * Residence Tel. No.:

Mobile No.: FAX No.:

B. ETRs information, for which the application is submitted.

ETRs operation license number: *

Date of approval: *

Make: * Model: *

Importer/Representative: *

C. Seal Nippers (Fill in as appropriate)

1. I request permission to produce (number) metal seal nippers, which will carry the identification (two(2) letters from the Greek or Latin alphabet).

2. I have/The company has (Delete as appropriate) metal seal nippers identified as, which were produced according to the instructions of the Department and the crypto graphical signs of which have been disclosed to you. (Delete as appropriate)

D. Certificates / documents to be submitted:

1) Means of Proof / Certificates:

a) regarding technical knowledge (experience and seminars, training etc.) in the maintenance of the above ETRs.*

b) regarding the supply of spare parts from a reliable source (manufacturer/importer) for at least five(5) years after sale.*

c) from a reliable source (manufacturer/importer) for software support *

2) Maintenance log book.*

3) A bank bond, from a Bank or COOP Bank established in the Republic of Cyprus, secured to the Department of Electrical and Mechanical Services, for an amount of €4.271,50 on the proper use and safeguarding of the seals.* , **

**The maintenance license, provided that it is approved, is valid provided that the original bank guarantee is submitted to the accounts section of the Department.

E. Declaration

I authorize the Department of Electrical and Mechanical Services, to maintain in electronic or any other form of file, personal data in the meaning of the Personal Data Processing (Protection of Individuals) Law, in which personal data declared in the present application will be saved, for the purpose of issuing the FMCS maintenance technician license and I give my permission for the placing of my personal data / the company's data shown below, which are included in the registry of the Electrical and Mechanical Services Department, on the Department's website.

1. Name of company / maintainer

2. FMCS code

3. FMCS make and model

Date:*

Applicant's / Legal Representative signature: *

Full name:*

ID number:*

*Mandatory fields
