

DEPUTY MINISTRY OF TOURISM
P.O. BOX 24535, TEL: 22691100, FAX: 22338541
1390 NICOSIA

APPLICATION FOR THE ESTABLISHMENT OF A TOURIST
AND TRAVEL AGENCY

- 1. Name of Agency.....
- 2. Address.....
- 3. P.O. Box Post Code.....
Tel..... Fax
- E-mail..... Web-site.....

4. Name of proposed operator

(Physical person or legal entity)

- 4.1. In case the proposed operator is a physical person:
- Citizenship (For non- European Union citizens only)..... Identity card..... or passport number
- Present home address.....
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If you have been convicted by a court for a criminal offence referred to in section 5(3)(d) of the Law, provide details.

A valid, original and recent criminal offence record should be submitted.

If any court order regarding the restriction of the free use of your property is pending against yourself, details should be provided.

- 4.2. In case the proposed operator is a legal entity (registered company)
- (a) The following documents should be submitted. These should have a recent issue or validation date by the Registrar of Companies.
 - (i) Article and Memorandum of Association
 - (ii) Certificate of incorporation
 - (iii) Certificate of shareholders
 - (iv) Certificate of Directors and Secretary
 - (v) Certificate of Registered Address

Please note that the above named documents should be submitted not later than 60 days after their issue or validation by the Company Registrar.

(b) Information regarding all members of the Board of Directors.

Member's name	Nationality and passport or identity card no.	Address of permanent residence
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(c) A valid, original and recent criminal offence record for all members of the Board of Directors should be submitted in accordance with the requirements of section 5(3)(d) of the Law. If any court order regarding the restriction of the free use of your property is pending against you provide details.

4.3 All documents required above should be submitted either in Greek or in English

5. Name of proposed manager

6. No. of employees including manager

7. State the names of Airlines and Tourist Agencies of other countries that your Agency is intending to represent in Cyprus.

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Applicant's Solemn Statement

I hereby declare that I accept the processing of my personal data by the Deputy Ministry of Tourism according to the current provisions of the Processing of Personal Data (Protection of Individual) Law of 2001. I understand that my personal data declared in the present form will be handled in confidentiality and secrecy and processed in electronic and/or in any other form by persons duly authorized by the Deputy Ministry of Tourism, for the purpose of approval for the establishment of a Tourist and Travel Agency.

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Signature of applicant
(a seal is essential in case of a company)

Date.....